

Covid-19 Operational Plan

Overall Decision Maker: Amanda Connors

During Classes Decisions Maker: Instructor

Implementation: Overall implementation will be done by Amanda Connors. Instructors will ensure implementation is followed during classes.

Key Supplies: Will be monitored by all. If any supplies are running low Amanda Connors will be notified and she will order additional supplies.

Physical Distancing:

-Waiting areas will be closed. We ask that parents please wait for their dancer in their vehicles to ensure social distancing. We are adding time between classes to allow for pick ups and drop offs. Your dancer's teacher will greet them at the door (with a 6 ft social distance) and bring them back to the door at the start and end of classes. We ask that if you see a dancer at the door to please wait until the teacher returns to greet the next dancer before sending your dancer in to ensure social distancing. At the end of class please keep an eye on the door for when the teacher brings your dancer out.

-Once in the studio each dancer will be assigned a "bubble" which will be taped out on the studio floor. Dancers will be asked to stay within their bubble during class, and also keep their belongings inside their bubble. For this reason we ask that dancers only bring what is absolutely necessary into class (no extra toys, clothes, large bags etc.). All bubbles will be sanitized between classes.

-There will be no viewing at the end of classes for parents. We understand this is very disappointing however we cannot have viewings and maintain social distancing. Instead we will be taking short videos during classes and making them available to you in order to keep you updated on your dancers progress.

-To minimize the number of people in the studio there will be no assistants present during classes, just your dancer's teacher.

-We will limit "hands on teaching" as much as possible. Teachers will only go within your dancer's bubble when absolutely necessary, for example to help younger dancers tie shoes. When we do have to be within a dancer's bubble we will wear a mask.

-We will be adding time between classes to allow for the new pick up/drop off procedures and also splitting some classes up to ensure we maintain social distancing (with our

“bubbles”) in the studio . This will mean schedule changes. We appreciate you understanding and co-operation with this as we work to find our new “normal”.

-Floor stickers will be used to remind parents of physical distancing on drop off.

Cleaning & Disinfecting:

-The water fountain will be closed. Any dancers in a 45 minute or longer class is asked to please bring a water bottle with them which they can keep in their “bubble” Please do not send water with younger dancers as it will serve as a distraction to them and their classmates.

-Please ensure dancers do all bathroom breaks before coming to the studio. We will have the studio bathroom open for emergencies only to limit the traffic in it, and will sanitize before the start of classes each day.

Cleaning & Disinfection Schedule

Every Class: each dancer’s “bubble, door knobs.

When Teachers Change: desk and stool, stereo controls.

Each Day: bathrooms, floors, light switches, other touch points, garbage

Hand Hygiene:

-Hand sanitizer will be available at entry point and in the studio.

-Hand Sanitizer poster will be posted at entry and hand washing poster will be posted in bathroom.

Staying Home When Sick:

-Instructors will self monitor and alert Amanda Connors if they are not feeling well or have any symptoms. They will be given a copy of the self monitor poster.

-Amanda Connors will cover for any teacher unable to attend classes or the class will be rescheduled.

-Screening Poster will be posted at entry and emailed to all parents.

Community Face Masks:

Masks will be available for Instructors to use should they have to come within 2 meters of dancers.

Between Class Disinfecting Checklist:

used Dancer "bubbles"

doorknobs

Teacher Change Disinfecting Checklist:

stereo controls

desk and stool

Daily Disinfecting/Cleaning Checklist:

bathrooms

floors

light switches

other touch points

garbages

Dancer Check In Procedure for Instructors

1. Open Door for dancer.
2. Step back to maintain social distancing.
3. For dancers 9 and under: ask parents (at door, they may not enter) if they will be staying in the parking lot or leaving. If leaving please ask them for a cell number in case we have to contact them during class. Record on the dancer check in log.
4. Make sure dancer has only essential items, leave other items with parent.
5. Direct the dancer to their bubble (maintaining social distancing).
6. Close door.
7. Once all dancers have arrived lock the door.

Dancer Check Out Procedure for Instructors

1. Open door.
2. Call one dance over, keep social distancing.
3. Once that dancer has met their parent and /or cleared the entryway by more than 2 meters call the next dancer over.
4. Once all dancers have left lock the door and follow the between classes disinfecting checklist.

New Studio Procedures for Covid-19 For Dancers & Parents

1. Waiting areas will be closed. We ask that parents please wait for their dancer in their vehicles to ensure social distancing. We are adding time between classes to allow for pick ups and drop offs. Your dancer's teacher will greet them at the door (with a 6 ft social distance) and bring them back to the door at the start and end of classes. We ask that if you see a dancer at the door to please wait until the teacher returns to greet the next dancer before sending your dancer in to ensure social distancing. At the end of class please keep an eye on the door for when the teacher brings your dancer out.
2. Once in the studio each dancer will be assigned a "bubble" which will be taped out on the studio floor. Dancers will be asked to stay within their bubble during class, and also keep their belongings inside their bubble. For this reason we ask that dancers only bring what is absolutely necessary into class (no extra toys, clothes, large bags etc.). All bubbles will be sanitized between classes.
3. There will be no viewing at the end of classes for parents. We understand this is very disappointing however we cannot have viewings and maintain social distancing. Instead we will be taking short videos during classes and making them available to you in order to keep you updated on your dancers progress.
4. To minimize the number of people in the studio there will be no assistants present during classes, just your dancer's teacher.
5. The water fountain will be closed. Any dancers in a 45 minute or longer class is asked to please bring a water bottle with them which they can keep in their "bubble" Please do not send water with younger dancers as it will serve as a distraction to them and their classmates.
6. Please ensure dancers do all bathroom breaks before coming to the studio. We will have the studio bathroom open for emergencies only to limit the traffic in it, and will sanitize before the start of classes each day.
7. We will limit "hands on teaching" as much as possible. Teachers will only go within your dancer's bubble when absolutely necessary, for example to help younger dancers tie shoes. When we do have to be within a dancer's bubble we will wear a mask.

8. We will be adding time between classes to allow for the new pick up/drop off procedures and also splitting some classes up to ensure we maintain social distancing (with our “bubbles”) in the studio . This will mean schedule changes. We appreciate you understanding and co-operation with this as we work to find our new “normal”.
9. We ask that all dancers follow all precautions set out by Public Health, if you or your dance answer YES to any of the following questions please DO NOT enter the studio.
 1. Have you or a member of your family shown two of the following symptoms?:
 - fever above 38°C;
 - a new cough or worsening chronic cough;
 - sore throat;
 - runny nose;
 - headache;
 - a new onset of fatigue;
 - a new onset of muscle pain;
 - diarrhea;
 - loss of sense of taste or loss of sense of smell; and
 - in children, purple markings on the fingers or toes.
 2. Have you have travelled outside of New Brunswick in the last 14 days?
 3. Have you have been tested for Covid-19 within the last 14 days or been in contact with someone who has been tested?
 4. Have you been around someone who has tested positive for Covid-19?

New Studio Procedures for Covid-19/Social Distancing Measures for Instructors

Keep the door locked. No parents in the studio for any reason.

Dancers must stay in their bubble at all times. If they refuse to stay in their bubble please take them to their parent and advise why they are being sent home. If it keeps happening we will remove them from class.

Dancers may only bring the bare essentials. Water bottle, dance shoes, coat if necessary. All other items should be left with their parents outside of the studio. All items they bring in with them must stay in their bubble.

No use of props, therabands, blocks , ballet barres etc.

No access to water fountain/kitchen in Florenceville for drinks.

Bathroom is only for extreme emergencies.

Wipe down each used bubble, and doorknobs between each class with disinfectant.

Wipe down stereo controls and stool between each teacher change with disinfectant.

Leave windows open as much as possible.

Hand Sanitizer, gloves, disinfectant, disinfectant wipes, paper towels and masks will be available to you in the studio at all times, if we are running low on anything please let Amanda know.

If you feel unwell or have any symptoms please let Amanda know and do not come to class.

Follow the new dancer check in and check out procedures.

If you must get within 2 meters of a dancer (ex tie a shoe) please wear one of the masks available, once finished leave in the "dirty" bin to be cleaned.