



WELCOME TO DANCE!

Welcome!

Welcome to dance! Thank you for choosing Smith's Dance Academy. We are so excited to have you and your dancer joining our dance family! We are looking forward to an exciting dance season and the information included should help answer many of your questions about dance classes. We hope this policy book will answer any questions as to why and how we do things the way that we do, you will find answers to a number of commonly asked questions. If there is anything that you or your child does not understand, please do not hesitate to ask us. This is the best way to get the correct answer and avoid the potential for misunderstanding.

Our objective is to provide all students with dance instruction that maximizes their individual potential in an environment that is fun and low stress. All students' progress at a different pace and it is important that you and your child are patient. Becoming frustrated will only hinder the learning process and it will no longer be fun. Each class will challenge the student, because without challenge, there is no sense of accomplishment. Although one student may progress faster than his/her friend, this is not to say that each dancer doesn't have talent...they all do.

It is very important that dancers practice on their own time. Class time is not enough. If a student comes to class with an understanding of what was taught the previous week, and is able to execute the movements correctly, then the class will be able to progress as a whole at a faster pace.

As teachers, our goal is not to make professional dancers of everyone, but to see each student learn, grow and progress each year. Not only do the students learn the art of dance, they learn concentration and discipline, how to take direction and to work with others. Then, at the end of the year, they come out on stage and put it all together at the recital. This is an accomplishment and source of pride for everyone involved, including the parents.

Calendar

Dance Season Schedule

There are 24 class weeks in the dance season, concluded with a year end recital. A tentative calendar for the season will be available at the beginning of the year in this booklet and on the web-site. An up to date calendar will be maintained on the web-site for your reference.

Storm Days

If there is inclement weather cancellation notices will be posted on Facebook, announced via email,

shared on CJ104 and our web-site. There are built in storm days at the end of the dance year in case we need to cancel due to weather conditions. If additional storm days need to be made up make-up classes will be scheduled at a later date.

Parent Teacher / Professional Development Days

Dance class will be held on professional development days, council days and parent/teacher interview days.

Holidays

Dance class is not held during Thanksgiving, Halloween, Remembrance Day, Family Day, Christmas and March breaks and the Easter holidays.

Special Days

Halloween Oct 24-27: Dancers are invited to wear their halloween costumes to class.

Best Bun Week Nov 21-24: We want to see your most creative ballerina bun or fanciest headwear! Let's dazzle!

Holiday Open House Week Dec 19-22 We are excited to celebrate the season with our dancers and their families! Open House info will be sent home in the Dec newsletter.

TuTu Terrific! Jan 23-27: Rock your favourite tutu or favourite past costume during class this week !

Love Dance Feb 13-16: Show us the love! Wear your favourite pink and red outfit, hearts encouraged!

SDA'S Got Talent! Apr 3-6: We want to see all our dancers shine! Dancers are encouraged to make up their own dances and show them off to their classmates.

SMITH'S DANCE ACADEMY 2022-2023 CLASS CALENDAR

Term 1	MON	TUE	WED	THUR	<u>No Class Days</u>
1	Oct 3	Oct 4	Oct 5	Oct 6	Oct 10 Thanksgiving
2	Oct 17	Oct 11	Oct 12	Oct 13	Oct 31 Halloween
3	Oct 24	Oct 18	Oct 19	Oct 20	Dec 26-Jan 6 Holiday Break
4	Nov 7	Oct 25	Oct 26	Oct 27	Feb 20 Family Day
5	Nov 14	Nov 1	Nov 2	Nov 3	Mar 6-10 March Break
6	Nov 21	Nov 8	Nov 9	Nov 10	Apr 10 Easter
Term 2					
1	Nov 28	Nov 15	Nov 16	Nov 17	<u>Special Events</u>
2	Dec 5	Nov 22	Nov 23	Nov 24	Oct 24-27 Halloween Week
3	Dec 12	Nov 29	Nov 30	Dec 1	Nov 24-27 Best Bun Week
4	Dec 19	Dec 6	Dec 7	Dec 8	Dec 19-22 Holiday Open House Week
5	Jan 9	Dec 13	Dec 14	Dec 15	
6	Jan 16	Dec 20	Dec 21	Dec 22	Jan 23-26 TuTu Terrific Week
Term 3					
1	Jan 23	Jan 10	Jan 11	Jan 12	Feb 13-16 Love Dance Week
2	Jan 30	Jan 17	Jan 18	Jan 19	
3	Feb 6	Jan 24	Jan 25	Jan 26	Apr 3-6 SDA's Got Talent Week!
4	Feb 13	Jan 31	Feb 1	Feb 2	
5	Feb 27	Feb 7	Feb 8	Feb 9	TBA - Picture Week
6	Mar 13	Feb 14	Feb 15	Feb 16	
Term 4					
1	Mar 20	Feb 21	Feb 22	Feb 23	
2	Mar 27	Feb 28	Mar 1	Mar 2	
3	Apr 3	Mar 14	Mar 15	Mar 17	
4	Apr 17	Mar 21	Mar 22	Mar 24	
5	Apr 24	Mar 28	Mar 29	Mar 31	
6	May 1	Apr 4	Apr 5	Apr 6	
Potential Storm Days (if needed)	May 8	Apr 11, 18, 25	Apr 12, 19, 26	Apr 13, 20, 27	
Tentative Recital Date	May 13	May 13	May 13	May 13	

Class Time!

Class Etiquette

Please do bathroom breaks before arriving at the studio.

No gum or candy in class please, it is a choking hazard.

Spectators

To minimize distractions and maximize the amount of time spent on instruction, spectators are not permitted during class, however we understand that parents want to see how their children progress. Parents and family will be invited to observe during the last 5 minutes of the each class. The teacher will open the door when the students are ready to show their accomplishments of the day.

Dress Code

We request that all dancers wear appropriate dancewear for class. Bodysuits, exercise pants, tank tops and t-shirts are suitable, no jeans or jean shorts. Crop tops must be worn with another shirt, no bare midriffs.

Long hair must be worn up, buns are encouraged.

Tights, leotards, shorts and many other dance wear options are available for purchase at the studio

Shoes

Dancers studying ballet, contemporary, musical theatre, lyrical and/or jazz will need black ballet slippers or jazz shoes.

Dancers studying tap will need black tap shoes.

Dancers studying hip hop will need clean indoor sneakers or black ballet slippers or jazz shoes.

Dancers do not need to have shoes for the first class. If you do not have your shoes yet , please wear clean indoor sneakers to class.

For safety reasons , dancers cannot dance in sock feet.

Please ensure you label all your dancers shoes with their name so we can return any misplaced shoes to their owners.

Please do not purchase pink/nude shoes as dancers cannot wear them for the recital or class pictures. When purchasing ballet slippers it is strongly recommended you purchase slippers which have an elastic overtop of the foot, to ensure a secure fit. Ballet slippers must have a leather bottom to allow your child to feel the floor through their shoe. Isotoner type slippers are not ballet slippers or jazz shoes and will NOT be permitted in class, this policy is for your dancers safety. The padding in the bottom of the isotonic slipper type shoe does not allow the dancer to truly feel the floor.

We have new shoes available for purchase at the studio in various and for all dance styles. Please email amanda@smithdanceacademy.com to arrange a fitting appointment. We cannot accommodate fittings during class time.

Teachers

Teachers should not be interrupted during classes.

If you have any questions or concerns about classes at Smith's Dance Academy please contact the director, Amanda Boone at amanda@smithdanceacademy.com or 325-2707.

Assistants

Assistants are sometimes present during class. They help to line up the dancers, keep them focused on the dancing, encourage and provide assistance with shoes and emergency bathroom breaks. Dancers interested in becoming an assistant may fill out an application on the web-site: www.smithdanceacademy.com

Communication & Contact

Newsletters

Newsletters will be sent out at the first of each month and at any other time needed by your preferred method as indicated on your dancer's registration form.

Newsletters are also posted on the website www.smithdanceacademy.com.

Website

A Website is available for your information. Through the Website you may access updates, newsletters, updated calendars, this policy book and much more.

Facebook

Visit our Facebook page for up to the minute information. Your registration confirmation email will also include a link to join our private Facebook group where you will find all cancellations, newsletters and any other info first.

E-mail

E-mail is often the fastest way to reach us: amanda@smithdanceacadmey.com

Phone

As I am often in class, many times you will reach my voicemail, please leave a message and I will return it as quickly as possible. 325-2707

Registration, Payments & Withdrawal from Classes

Payments

Please submit your payment as quickly as possible. If we do not need to collect payments during class it leaves more time to dance!

Payments can be made at the studio via, cash, cheque and credit cards.

Payments can be made on the web-site via paypal.

E Transfers may be sent to : amanda@smithdanceacademy.com Please include your dancers first and last name in the comments.

SMITH'S DANCE ACADEMY 2022-2023 FALL SESSION FEES & TUITION			
	1 Payment for Full Season (24 weeks - due by Oct 3) <i>Pay ahead and save 15%!</i>	OR	4 Term Payments (6 weeks / term due by: Oct 3, Nov 15, Jan 10, Feb 21)
Registration Fee (one/family)	\$25.00		\$25.00
30 Minute Class	\$195.00		\$97.50
15 Minute Class	\$97.50		\$28.00
Multi Class Discounts	<i>2nd 30 minute class 5% off (applies across family members)</i>		
	<i>3rd or more 30 minute class 10% off (applies across family members)</i>		
Costumes fees:	Costume fees for each class will be announced on Oct 15th and must be paid in full prior to Nov 15th. We will make every efforts to minimize costume fees and use the same costume for multiple classes wherever possible. The maximum costume fee /class will be \$95 including tax.		
All prices include HST			

Withdrawal from Classes / Trial Period

We hope your dancer enjoys dance class. There will be a 2 week trial period at the start of the first term. If for some reason your dancer decides to withdraw, please notify us prior to the third week of class. Notification within the trial period gives another dancer the chance to enrol. If during the trial period a dancer decides to discontinue taking dance, they will receive a refund on any remaining classes for the term. After the trial period dancers will be deemed to be enrolled for the term, and responsible for payment of the full term's tuition fees .

There will be no trial period for terms 2, 3 and 4. Once the term begins there will be no refunds issued for the remainder of the classes in that term.

Registration fees are non-refundable.

Costume fees are non-refundable after Nov 15th.

Any dancer who withdraws prior to the first class will be charged the registration fee.

NSF Fees

There will be a \$35 charge applied to all NSF checks.

Late Fees

A 5% late fee will be charged at the beginning of each term on overdue accounts, until all overdue amounts have been paid. Invoices will be emailed out and a reminder email will be sent to all parents 1 week prior to the next term's start.

Any dancers whose fees are paid late in the previous dance year may be asked to pay their entire class fees in full at the beginning of the year to avoid late payments occurring in the upcoming dance year.

Recital

We are excited to conclude the dance season with a year end recital. Each class will perform 1 dance in the recital.

Costumes

Costumes for the recital will be chosen by the director and purchased by the student. Costumes are purchased in November. This gives us the biggest selection of costumes to choose from and find the most budget friendly options for our dance families, it also ensures costumes will arrive in time for photos. As the recital dates approach, we can concentrate on dancing, not costumes and pictures. Costume sizes will be determined based on measurements taken by the teacher.

Performance Policy

No dancer with an outstanding balance will be permitted to perform in the recital(s).

ADDITIONAL CLASSES & SERVICES

Dance Company

Dance Company is a competitive dance team that participates at dance conventions, and performs at competitions and festivals. Since this is an extra class, extra fees are charged and additional costumes must be purchased. As well, all Dance Company dancers must be enrolled in a ballet class. There is a high degree of responsibility and a substantial time commitment placed on the student to prepare for competitions. Dance Company members work hard all year round preparing for

competitions and performances and must have above-average dedication and drive, for this is a very demanding and time-consuming activity. They must be able to learn very quickly and accept criticism. Dance Company dancers are "ambassadors" for Smith's Dance Academy and are expected to maintain a high standard of behaviour and professionalism at all events in which they participate. Dance Company is not only a commitment for the students, but for the parents as well. There are recitals, rehearsals, conventions etc to be paid for and transportation to be arranged. For more information and audition dates please see the Dance Company page on the web-site.

Private Lessons

Private lessons may be available upon request. Please contact the director for scheduling and availability.

Waltz & Couples Lessons

Wedding waltz and couples lessons in other style are available at our studio or in your home. Please contact Amanda to schedule a lesson.

Studio Rentals

The studio may be available for rentals upon request. Please contact the director for scheduling and availability.

OTHER

Bullying

Smith's Dance Academy has a zero tolerance policy on bullying. A dancer who deliberately makes fun of or hurts another person while at Smith's Dance Academy will not be allowed to return for the remainder of the dance year, and no refunds will be issued for remaining classes, costume fee or registration fees. A second offence will result in a permanent ban.

Removal from Class

Smith's Dance Academy reserves the right to remove any dancer at any time, whose conduct , or whose guardian's conduct , in the opinion of Smith's Dance Academy is considered disruptive, in or out of the academy.

Thank you for choosing to have your child dance with Smith's Dance Academy. I am looking forward to an exciting dance year!

Amanda Boone- Director

325-2707

amanda@smithdanceacademy.com